

Sole Proprietorship

- Business license to operate in Washington State
- Tax Identification Number
- Statement of Resolution
- Signers' information as listed below

General Partnership, Limited Partnership, Limited Liability Partnership

- Business license to operate in Washington State
- Secretary of State Registration (Certificate of Formation) *(not required for general partnerships)*
- Partnership Agreement
- If not addressed in the Partnership Agreement, a copy of meeting minutes that lists the name(s) of those authorized to transact on the account, signed and dated by all partners.
- Tax Identification Number
- Statement of Resolution
- Signers' information as listed below

Limited Liability Company

- Business license to operate in Washington State
- Secretary of State Registration (Certificate of Formation)
- Operating Agreement
- If not addressed in the Operating Agreement, a copy of meeting minutes that lists the name(s) of those authorized to transact on the account, signed and dated by all members.
- Tax Identification Number
- Statement of Resolution
- Signers' information as listed below

Corporation

- Business license to operate in Washington State
- Secretary of State Registration (Certificate of Formation)
- Articles of Incorporation and/or Bylaws
- If not addressed in the Articles of Incorporation, a copy of meeting minutes that lists the name(s) of those authorized to transact on the account, signed and dated by all owners/officers
- Tax Identification Number
- Statement of Resolution
- Signers' information as listed below

Association/Club

- Business license to operate in Washington State, if applicable
- Copy of bylaws or charter, if applicable
- A copy of meeting minutes that lists the name(s) of those authorized to transact on the account, signed and dated by all members/officers.
- Tax Identification Number
- Statement of Resolution
- Signers' information as listed below

Nonprofit Organization

- Business documents for your business type, as listed above
- IRS 501(c) designation letter

Signer Information

- Name
- Address
- Social Security Number
- Date of birth
- Current government-issued photo ID
- Home phone
- Work phone



Statement of Resolution

This resolution will be used for all organizations/businesses. All signers will need to provide government issued identification as well as address verification (if different from address listed on the ID)

Sole Prop. Corporation Partnership LLC Club/Association/PAC

Business Name: _____ SSN/TIN: _____

SSN Name: _____ Non-Profit? (501c letter required) Yes No

If applicable (Sole Prop. / Club / Associations / Disregarded LLCs only)

Is this organization part of a larger "parent" company? Yes No

Purpose of this organization: _____

Authorized signers/owners on this account:

(Name) _____ (Title) _____

(Name) _____ (Title) _____

(Name) _____ (Title) _____

(Name) _____ (Title) _____

The Statement of Resolution is for informational purposes only. Authorized signers listed above must sign an account signature card. For rules and regulations regarding your account, refer to the Membership and Account Agreement and the Certificate of Authority found on your Signature Card.

Primary Owner(s): _____
(Signature) _____ (Date) _____

Primary Owner(s): _____
(Signature) _____ (Date) _____

-- For WECU purposes only --

Business name checked against Department of Revenue?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Business name checked against Department of Licensing?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Secretary of State on file? (Corp. and LLC only)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Articles of Incorp., Meeting Minutes, or Agreements on file?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employee Initials: _____	Operator Number: _____	Date: _____