# **WECU System Upgrade Checklist**



4 WEEKS TO GO   Friday, August 31	
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- **Verify your contact info.** Verify your address, phone number and email by logging in to Online Banking, reviewing your statements, or contacting us.
- □ **Check your Inbox.** We'll keep you up-to-date on all the changes August 30 October 2, via email or letter. Emails will come from wecu@email.wecu.com. Check your Spam folder if you haven't seen a message.
- ☐ **Learn more.** Visit wecu.com/SystemUpgrade for details about all the changes.

## **3 WEEKS TO GO** | Friday, September 7

□ Add Account Nicknames. We recommend that you give your accounts Nicknames now (e.g. Main Checking, Rental Checking, Vacation Savings, etc.) to differentiate between them after the upgrade. You can add them in Online Banking or by contacting us.

### **2 WEEKS TO GO** | Friday, September 14

■ **Receive your Username.** If you currently have multiple Usernames, we'll send you an email with the one you'll use on the new system. All of your accounts will be under this Username.

### **1 WEEK TO GO** | Friday, September 21

- **Send your final external transfers.** No transfers will be processed **September 27-28.** The accounts and recurring transfers that you've set up to your other financial institutions will automatically move over. Transfers to people outside of WECU will not, but they are easy to set up on the new system.
- ☐ **Grab cash.** Online, Mobile & Telephone Banking will be unavailable during the upgrade, so having a couple payment options or extra cash is a good idea.

## **LAST DAY** | Friday, September 28

☐ **Check your balances.** Make sure to check your balance before the upgrade and track your spending carefully to avoid overdraft charges.

Note: Some services may be unavailable on Friday, September 28. Contact us if you need help.

#### System Upgrade starts Friday, September 28 at 7pm

## **NEW SYSTEMS** | Tuesday, October 2

□ Check out Online and Mobile Banking. The first time you log in on the new system, we'll verify your identity and ask you to reset your Password. Then enjoy our new and improved features, such as Touch ID, Mobile Deposit, transfers and payments, Fast Balances, Text Banking, plus the option to turn your credit cards on or off.